

Financial Reports

December 31, 2002

Under provisions of state law, this report is a public document. A copy of the report has been submitted to the entity and other appropriate public officials. The report is available for public inspection at the Baton Rouge office of the Legislative Auditor and, where appropriate, at the office of the parish clerk of court.

Release Date 7/2/03

Financial Reports

December 31, 2002

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Bergeron & Lanaux

— CERTIFIED PUBLIC ACCOUNTANTS —

A Professional Corporation

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INDEPENDENT AUDITORS' REPORT

Board of Commissioners Greater Lafourche Port Commission Galliano, Louisiana

We have audited the accompanying general purpose financial statements of the Greater Lafourche Port Commission, as of and for the year ended December 31, 2002 and 2001, as listed in the table of contents. These financial statements are the responsibility of the Commission's management. Our responsibility is to express an opinion on these financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the general purpose financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the general purpose financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall general purpose financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

In our opinion, the general purpose financial statements referred to above present fairly, in all material respects, the financial position of the Greater Lafourche Port Commission as of December 31, 2002 and 2001 and the results of its operations for the years then ended in conformity accounting principles generally accepted in the United States of America.

In accordance with <u>Government Auditing Standards</u>, we have also issued our report dated April 30, 2003 on our consideration of the Greater Lafourche Port Commission's internal control over financial reporting and our tests of its compliance with certain provisions of laws, regulations, contracts and grants. That report is an integral part of an audit performed in accordance with <u>Government Auditing Standards</u> and should be read in conjunction with this report in considering the results of our audit.

Our audit was performed for the purpose of forming an opinion on the general purpose financial statements taken as a whole. The Supplementary Information Section in the table of contents are presented for purposes of additional analysis and are not a required part of the general purpose financial statements of the Greater Lafourche Port Commission.

Also, the accompanying schedule of expenditures of federal awards is presented for purposes of additional analysis as required by the U.S. Office of Management and Budget Circular A-133, Audits of States, Local Governments, and Non-Profit Organizations, and is not a required part of the general purpose financial statements. Such information has been subjected to the auditing procedures applied in the audit of the general purpose financial statements and, in our opinion, is fairly stated, in all material respects, in relation to the general purpose financial statements taken as a whole.

Bergeron & Lanary

April 30, 2003

GREATER LAFOURCHE PORT COMMISSION GALLIANO, LOUISIANA BALANCE SHEETS ENTERPRISE FUND December 31, 2002 and 2001

	2002	2001
ASSETS		
CURRENT ASSETS		
Cash and cash equivalents	\$ 10,491,910	\$ 12,105,136
Investments, at market value	1,553,410	1,554,115
Receivables:		
Grants receivable from other		
government units	1,223,859	1,513,282
Ad valorem taxes	1,341,590	1,295,400
Lease rentals	47,482	47,637
State revenue sharing	35,050	35,071
Accrued interest	4,987	10,864
Other	9,369	38,637
Prepaid lease expense	90,278	86,065
Prepaid insurance	64,592	36,061 420,200
Other prepaid accounts		420,200
Total current assets	14,862,527	17,142,468
RESTRICTED ASSETS		
Cash	1,146,941	1,147,840
Total restricted cash	1,146,941	1,147,840
FIXED ASSETS		
Property, plant, and equipment	64,159,043	51,189,802
Less accumulated depreciation	(10,262,744)	(9,041,582)
Fixed asset, net	53,896,299	42,148,220
Total assets	\$ 69,905,767	\$ 60,438,528

GREATER LAFOURCHE PORT COMMISSION GALLIANO, LOUISIANA BALANCE SHEETS, CONTINUED ENTERPRISE FUND

	2002	2001
LIABILITIES AND EQUITY		
CURRENT LIABILITIES		
Accounts payable	\$ 1,115,177	\$ 1,650,002
interest payable	43,267	54,525
Deferred revenue:	·	
Advance payment of leases	10,626,793	10,481,334
Current maturities of long-term debt	620,000	575,000
Other current liabilities	285,463	41,065
Total current liabilities	12,690,700	12,801,926
LONG-TERM LIABILITIES	4 505 000	2 425 000
Long-term debt, less current maturities	1,505,000	2,125,000
Compensated absences	96,918	75,617
Total long-term liabilities	1,601,918	2,200,617
Total liabilities	14,292,618	15,002,543
EQUITY		
Contributed capital	29,346,201	23,946,175
		20,010,110
Retained earnings:		
Reserved	1,146,941	1,147,840
Unreserved	25,120,007	20,341,970
Total retained earnings	26,266,948	21,489,810
Total equity	55,613,149	45,435,985
Total liabilities and equity	\$ 69,905,767	\$ 60,438,528

GREATER LAFOURCHE PORT COMMISSION GALLIANO, LOUISIANA STATEMENTS OF REVENUES, EXPENSES, AND CHANGES IN EQUITY ENTERPRISE FUND

Years Ended December 31, 2002 and 2001

		2002		2001
Operating revenues:		· · · · · · · · · · · · · · · · · · ·		
Port lease rentals	\$	7,264,600	\$	6,767,811
Loading dock fees		103,010		66,119
Utility sales		14,892		16,031
Litigation, claims & settlements		-		20,900
Other	•••••	15,858		87,562
Total operating revenue		7,398,360	 	6,958,423
Operating expenses:				
Personnel services		1,645,767		1,352,276
Maintenance, supplies, and				
operation of facilities		1,329,456		2,451,373
Lease expense - Port Fourchon		1,144,042		791,773
Other operating expense		399,682		391,990
Depreciation and amortization		1,270,953		1,307,221
Total operating expenses		5,789,900		6,294,633
Operating income (loss)		1,608,460		663,790
Nonoperating revenues (expenses):				
Ad valorem taxes (net of tax assessor's settlement				
and pension fund)		1,291,654		1,242,487
Intergovernmental revenue:				
State revenue sharing		35,050		35,982
Noncapital grants		1,196,595		613,410
Investment income		279,207		519,306
Interest expense		(29,656)		(147, 163)
Hurricane damage repairs		(230,488)		-
Gain (loss) on disposal of fixed assets	•	2,337		(910)
Net nonoperating revenues	-	2,544,699		2,263,112
Net income		4,153,159		2,926,902
Add depreciation on fixed assets acquired with				
federal and state grants		623,979		622,365
Increase in retained earnings		4,777,138		3,549,267

GREATER LAFOURCHE PORT COMMISSION GALLIANO, LOUISIANA STATEMENTS OF REVENUES, EXPENSES, AND CHANGES IN EQUITY, CONTINUED ENTERPRISE FUND

Years Ended December 31, 2002 and 2001

	2002	2001
Retained earnings - beginning of year	21,489,810	17,940,543
Retained earnings - end of year	26,266,948	21,489,810
Contributed capital - beginning of year	23,946,175	19,297,919
Add capital grants Less depreciation	6,024,005 (623,979)	5,270,621 (622,365)
Contributed capital - end of year	29,346,201	23,946,175
Equity - end of year	<u>\$ 55,613,149</u>	\$ 45,435,985

GREATER LAFOURCHE PORT COMMISSION GALLIANO, LOUISIANA STATEMENT OF REVENUES, EXPENSES, AND CHANGES IN EQUITY - BUDGET AND ACTUAL ENTERPRISE FUND

Year Ended December 31, 2002

		Budget		Actual	F	/ariance avorable favorable)
Operating revenues:			•	4		(COE 400)
Port lease rentals	\$	7,600,000	\$	7,264,600	\$	(335,400)
Loading dock fees		86,000		103,010		17,010
Utility sales		16,000		14,892		(1,108)
Other		21,000	_	15,858		(5,142)
Total operating revenue		7,723,000		7,398,360		(324,640)
Operating expenses:						
Personnel services		1,736,000		1,645,767		90,233
Maintenance, supplies, and						
operation of facilities		2,427,000		1,329,456		1,097,544
Lease expense - Port Fourchon		941,000		1,144,042		(203,042)
Other operating expense		447,000		399,682		47,318
Depreciation and amortization		876,021	_	1,270,953		(394,932)
Total operating expenses		6,427,021		5,789,900		637,121
Operating income (loss)		1,295,979		1,608,460		312,481
Nonoperating revenues (expenses): Ad valorem taxes (net of tax assessor's settlement						
and pension fund)		984,000		1,291,654		307,654
Intergovernmental revenue:						
State revenue sharing		33,000		35,050		2,050
Noncapital grants		1,657,250		1,196,595		(460,655)
Investment income		374,250		279,207		(95,043)
Interest expense		(166,000)		(29,656)		136,344
Hurricane damage repairs		_		(230,488)		(230,488)
Gain (loss) on disposal of fixed assets				2,337		2,337
Net nonoperating revenues		2,882,500		2,544,699		(337,801)
Net income	\$	4,178,479	I	4,153,159	<u>\$</u>	(25,320)
Add depreciation on fixed assets acquired						
with federal and state grants				623,979		
Increase in retained earnings				4,777,138		
Retained earnings - beginning of year				21,489,810		
Retained earnings - end of year				26,266,948		
Contributed capital - beginning of year				23,946,175		
Add capital grants				6,024,005		
Less depreciation				(623,979)		
Contributed capital - end of year				29,346,201		
Equity - end of year			•	55,613,149		
Equity - Gila of year			<u> </u>	33,013,143		

GREATER LAFOURCHE PORT COMMISSION GALLIANO, LOUISIANA STATEMENTS OF CASH FLOWS - ENTERPRISE FUND

Years Ended December 31, 2002 and 2001

		2002		2001
CASH FLOWS FROM OPERATING ACTIVITIES	_			<u>-</u>
Operating income (loss)	\$	1,608,460	\$	663,790
Adjustments to reconcile operating income (loss)				
to net cash provided by operating activities:				
Depreciation and amortization		1,270,953		1,307,221
Changes in assets and liabilities:		455		0.000
(Increase) decrease in rent receivables		155		6,260
(Increase) decrease in prepaid expenses		007 450		040 440
and other assets		387,456		843,416
Increase (decrease) in accounts payable		200.400		440 424
and accrued expenses		302,426		146,134
Increase (decrease) in advance payment of leases		145,459		2,196,027
(Increase) decrease in miscellaneous receivables		29,268		(25,117)
Total adjustments		2,135,717		4,473,941
Net cash provided by operating activities		3,744,177		5,137,731
CARL ELOMO EDOM NONCADITAL EINANCING ACTIVITIES				
CASH FLOWS FROM NONCAPITAL FINANCING ACTIVITIES Tay receipts collected by other governments		1,245,465		1,062,547
Tax receipts collected by other governments Operating subsidies received from other governments		1,027,876		89,575
Operating subsidies received from other governments Payments for hurricane damage repair		(230,488)		09,570
Net cash provided by (used in) noncapital financing		(200,400)		
activities		2,042,853		1,152,122
activities		2,042,000	_	1,102,122
CASH FLOWS FROM CAPITAL AND RELATED FINANCING ACTIVITIES				
Capital grants collected		6,425,675		5,008,335
Payments for capital acquisitions		(13,505,087)		(5,546,919)
Principal repayments on long-term debt		(575,000)		(535,000)
Interest paid net of interest capitalized		(40,914)		(156,545)
Net cash (used in) capital and related				
financing activities		(7,695,326)		(1,230,129)
	_			
CASH FLOWS FROM INVESTING ACTIVITIES				
Proceeds from sale of equipment		8,382		-
Proceeds from sale and maturities of investments		1,021,678		3,288,520
Receipts of interest		227,741		425,395
Purchases of investments		(963,630)		(3,235,485)
Net cash provided by investing activities		294,171		478,430
Net change in cash and cash equivalents		(1,614,125)		5,538,154
Cash and cash equivalents:				
Beginning of the year		13,252,976		7,714,822
	~		*	
End of the year	<u>*</u>	11,638,851	<u>*</u>	13,252,976

Notes to Financial Statements, Continued

1) Summary of Significant Accounting Policies

The financial statements of the Greater Lafourche Port Commission (Commission) have been prepared in conformity with generally accepted accounting principles (GAAP) as applied to government units. The Governmental Accounting Standards Board (GASB) is the accepted standard setting body for establishing governmental accounting and financial reporting principles. The Commission's more significant accounting policies are described below.

Reporting Entity. The Greater Lafourche Port Commission (Commission) was created under Louisiana Revised Statute 34:1651 with a nine member board elected for a term of six (6) years. The Commission has been empowered to regulate the commerce and traffic within the port area; to promote commerce within the area through the construction, acquisition and maintenance of wharves, docks, sheds, landings and waterways; to provide police protection and services for its facilities; and to lease its facilities to all types of commercial transportation, storage, and shipping industries. The Commission also sponsors the Leonard Miller Jr. Airport in Galliano. Through this sponsorship the Commission is responsible for the maintenance and operation of the airport.

This report includes all funds which are controlled by the Commission. The Commission is financially independent and is responsible for its debts and is entitled to surpluses. No separate agency receives a financial benefit nor imposes a financial burden on the Commission.

- b) Fund Accounting. The Greater Lafourche Port Commission uses a proprietary fund to report on its financial position and results of operations. Proprietary funds are used to account for activities similar to those found in the private sector, where the determination of net income is necessary or useful to sound financial administration. Goods or services from such activities provided to outside parties are accounted for by an enterprise fund type of the proprietary fund. The Commission is accounted for as an enterprise fund.
- Basis of Accounting. The accounting and financial reporting treatment applied to a fund is determined by its measurement focus. All proprietary funds are accounted for on a flow of economic resources measurement focus. With this measurement focus, all assets and all liabilities associated with the operation of these funds are included on the balance sheets. Fund equity (i.e., net total assets) is segregated into contributed capital and retained earnings components. Proprietary fund type

Notes to Financial Statements, Continued

operating statements present increases (e.g., revenues) and decreases (e.g., expenses) in net total assets.

The Commission's financial statements are presented on the accrual basis of accounting. Revenues are recorded when earned, and expenses are recorded at the time liabilities are incurred.

Operating income reported in the financial statements includes revenues and expenses related to the primary, continuing operations of the Commission. Principal operating revenues are charges to tenants for rent and utilities. Principal operating expenses are lease payments to landowners, maintenance of port facilities, the costs of providing police and fire protection services to tenants, administrative expenses and depreciation of capital assets.

The Governmental Accounting Standards Board (GASB) Statement Number 20 (effective for financial statements for periods beginning after December 15, 1993) provides guidance on accounting and financial reporting for proprietary fund types and allows proprietary fund types to chose one of two options in applying pronouncements issued by the Financial Accounting Standards Board (FASB) after November 30, 1989. The Greater Lafourche Port Commission has elected to use the first option for reporting it activities. This approach applies all GASB pronouncements and FASB Statements and Interpretations, Accounting Principles Board (APB) Opinions, and Accounting Research Bulletins (ARBs) issued on or before November 30, 1989, unless those pronouncements conflict with or contradict GASB pronouncements. Changes to FASB statements and interpretations, APB opinions and ARBs issued after November 30, 1989, would not apply unless adopted by GASB.

The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates.

d) <u>Budgetary Accounting.</u> Budgetary practices include public notice of the proposed notice of the proposed budgets, public inspection of the proposed budget and public hearings on the budgets. Budgets are prepared based on a flow of economic resources measurement focus as

Notes to Financial Statements, Continued

explained in note 1(c) above. Budgetary control is exercised at the fund level.

State law provides that when actual revenues within certain funds are failing to meet estimated annual budgeted revenues, and/or actual expenditures within certain funds are exceeding estimated budgeted expenditures by five percent or more, a budget amendment shall be adopted by the board in an open meeting.

Budgeted amounts included in the accompanying financial statements include original adopted budget amounts and all subsequent amendments. Amendments to the budget must be approved by the Board of Commissioners. Budget amounts which are not expended lapse at year end.

Encumbrance accounting is not utilized by the Commission.

e) <u>Cash, Cash Equivalents and Investments.</u> Cash and cash equivalents include amounts in demand deposit accounts, money market accounts and investments in the Louisiana Asset Management Pool (LAMP).

Louisiana state statutes, as stipulated in R.S. 39:1271, authorize the Commission to invest in United States bonds, treasury notes, or certificates, or time certificates of deposit of state banks organized under the laws of Louisiana and national banks having the principal office in the State of Louisiana. The state statutes also authorize the Commission to invest in any other federally insured investment, or in mutual or trust fund institutions, which are registered with the Securities and Exchange Commission under the Security Act of 1933 and the Investment Act of 1940, and which have underlying investments consisting solely of and limited to securities of the United States government or its agencies. Investing is performed in accordance with investment policies complying with state statutes and those adopted by the Board of Commissioners.

Investments are stated at market value. Increases or decreases in the market value of investments are included as a component of investment income.

f) Receivables. All receivables are recorded at their gross value and, when appropriate, are reduced by the estimated portion that is expected to be uncollectible.

Notes to Financial Statements, Continued

- g) <u>Prepaid Expenses</u>. Payments made to vendors for services that will benefit periods beyond the current period are recorded as prepaid expenses.
- h) Restricted Assets. Certain resources are set aside for repayment of revenue bonds and general obligation bonds and for additions, extensions and improvements to Commission facilities. These resources are classified as restricted assets on the balance sheet because their use is limited by applicable covenants.
- i) <u>Fixed Assets</u>. Property constructed or acquired by purchase is stated at cost or estimated historical cost if actual historical cost is not available. Net interest costs are capitalized on major construction projects during the construction period. Total interest incurred was \$154,127 of which \$154,127 was capitalized for the year ended December 31, 2002, and \$187,163 of which \$40,000 was capitalized for the year ended December 31, 2001. Donated assets are valued at estimated fair value at the time of donation.

The costs of normal maintenance, dredging and repairs that do not add to the value of the asset or materially extend asset lives are not capitalized. Improvements are capitalized and depreciated over the remaining useful lives of related fixed assets, as applicable.

Depreciation is computed using the straight-line method over the following useful lives:

Buildings and marine construction 10 to 40 years

Machinery and equipment 5 to 10 years

Furniture and fixtures 5 to 20 years

- j) <u>Interest receivable</u>. Interest receivable on time deposits is recorded as revenue in the year the interest is earned.
- k) Ad Valorem Taxes and Revenue Sharing. Ad valorem taxes and the related state revenue sharing (which is based on population and homesteads in the parish) are recorded in the year the taxes are assessed except for taxes paid under protest which are recorded in the year available. Delinquent taxes considered to be uncollectible are not recorded as revenues, consequently, no allowance for uncollectible taxes is considered necessary.

Notes to Financial Statements, Continued

Ad valorem taxes are assessed on a calendar year basis, become due November 15th of each year and become delinquent on December 31st. The taxes are generally collected in December of the current year.

The Commission's authorized and levied ad valorem tax millage rates for 2002 and 2001 were 6 mills and 6.94 mills, respectively. Total taxes levied for the years ended December 31, 2002 and 2001 were \$1,370,970 and \$1,295,400 respectively.

State revenue sharing monies are generally received by the Commission on the 15th day of December in the year of determination and the the 15th day of April and June of the subsequent year in equal installments.

Unlimited amounts of annual and sick leave at varying rates as established by state regulations. Upon resignation or retirement, unused annual leave of up to 300 hours is paid to employees at the employee's current rate of pay. Upon retirement, annual leave in excess of 300 hours and unused sick leave is credited as earned service in computing retirement benefits.

At December 31, 2002 and 2001, \$96,918 and \$75,617, respectively, have been recorded as a long-term liability which represents that portion of estimated absence which will be taken or reimbursed after the balance sheet date.

- m) Fund Equity. Contributed capital is recorded for capital grants and donated assets. Reserves of retained earnings represent those portions of retained earnings legally segregated for a specific future use.
- n) <u>Cash Flows Statement.</u> All short-term investments that are highly liquid are considered to be cash equivalents. Cash equivalents are readily convertible to known amounts of cash, and at the date of purchase, they have a maturity date no longer than three months.

2) Cash and Cash Equivalents

Under state law, the Commission's deposits must be secured by federal deposit insurance or the pledge of securities owned by the fiscal agent bank. The market value of the pledged securities plus the federal deposit insurance must at all times equal the amount on deposit with the fiscal agent. Bank balance of one of the Commission's deposit accounts exceeded the amount of federal deposit insurance and securities pledged as collateral by approximately \$376,000.

Notes to Financial Statements, Continued

The following chart presents bank balances as of December 31, 2002 and 2001. The deposits are listed in terms of risk involved. Category 1 represents those deposits insured (inclusive of FDIC) or collateralized with securities held by the Commission or its agent in the Commission's name. Category 2 represents deposits collateralized with securities held by pledging financial institution's trust department or agent in the Commission's name. Category 3 represents deposits uncollateralized including any securities held for the entity, but not in the Commission's name.

Cash and cash equivalents are reported on the balance sheets as follows:

				Ban	k Ba	lances				
December 31, 2002	Category								Carrying	
		1		2		3		Total		Amount
Cash and demand deposits Money market deposits	\$	200,000	\$	-	\$	1,035,150 1,146,941	\$	1,235,150 1,146,941	\$	265,157 1,146,941
	\$	200,000	\$	-	_\$_	2,182,091	<u>\$</u>	2,382,091		1,412,098
Units in Louisiana Asset Manag	eme	nt Pool								10,226,753
Total cash and cash equivalent	S								<u>\$</u>	11,638,851
		- 		Bar	ık Ba	alances				
December 31, 2001			Ca	ategory	<u>/</u>					Carrying
				2		3		<u>Total</u>		Amount
Cook and damand dancaita										
Cash and demand deposits Money market deposits	\$ —	170,784 100,000	\$	-	\$	359,966 947,840	\$ \$	530,750 1,047,840	\$	461,971 1,147,840
•	\$ 		\$ 	-	\$ \$	•	_	•	\$	_
•		100,000 270,784		-		947,840	\$	1,047,840	\$	1,147,840
Money market deposits	 eme	100,000 270,784				947,840	\$	1,047,840	\$ 	1,147,840 1,609,811

	2002	2001
Cash assets: Cash and cash equivalents	\$ 10,491,910	\$ 12,105,136
Restricted assets:		
Cash	1,146,941	1,147,840
Total cash and cash equivalents	\$ 11,638,851	\$ 13,252,976

Notes to Financial Statements, Continued

Units of the LAMP represent an undivided fractional interest in each of the securities held by the LAMP. Securities held by the LAMP include only debt securities issued, guaranteed or otherwise backed by the U.S. Treasury, the government of the United States, or an agency, enterprise or instrumentality thereof, and repurchase agreements collateralized by such securities.

3) <u>Investments</u>

Investments are carried at market value and include certificates of deposit and U.S. Government Agency debt securities with original maturities of three months or more. The following chart presents investments at year end categorized to give an indication of the level of risk assumed by the Commission. Category 1 includes investments that are insured or registered, or for which the securities are held by the Commission or its agent in the Commission's name. Category 2 includes uninsured and unregistered investments for which the securities are held by the financial institution's trust department in the name of the Commission. Category 3 includes uninsured and unregistered investments for which the securities are held by the financial institution or its agent but not in the name of the Commission.

			Carrying				
December 31, 2002		1	2		3	 ,	Value
Certificates of Deposit U.S. Government Agency Obligations	\$	100,000	\$ -	\$	333,168	\$	433,168
		1,120,242			<u></u>		1,120,242
	\$	1,220,242	<u>\$ -</u>	\$	333,168	\$	1,553,410
			Category				Carrying
December 31, 2001	<u></u>	1	Category 2		3		Carrying Value
Certificates of Deposit	\$	100,000		\$	<u>3</u> 319,136	\$	Value
	\$	1	2	\$		\$	Value

Notes to Financial Statements, Continued

4) Property, Plant, and Equipment

A summary of changes in property, plant, and equipment for the years ended December 31, 2002 and 2001 follows:

	Balance 12/31/2001	Additions	Deletions and Transfers	Balance 12/31/02
Land Buildings Port facilities and	\$ 1,929,679 2,918,491	, , , , , , , , , , , , , , , , , , ,	\$ - \$ -	3,799,065 3,088,330
improvements Furniture and office	39,153,515	5 10,905,261	9,668	50,049,108
equipment Vehicles, boats, and	147,145	5 15,800	2,270	160,675
field equipment Construction in	1,046,717	•	64,998	1,193,142
process	5,994,255		10,905,261	5,868,723
	51,189,802	2 23,951,438	10,982,197	64,159,043
Less accumulated depreciation	9,041,582	2 1,292,053	70,891	10,262,744
Totals	\$ 42,148,220	0 \$ 25,243,491	\$ 11,053,088 <u>\$</u>	53,896,299
	Balance 12/31/00	Additions	Deletions and Transfers	Balance 12/31/01
Land Buildings Port facilities and	\$ 1,669,279 2,677,786	•	\$ - \$ -	1,929,679 2,918,491
improvements Furniture and office	39,131,031	1 22,484	-	39,153,515
equipment Vehicles, boats, and	134,325	5 14,538	1,718	147,145
field equipment Construction in	930,670	0 117,726	1,679	1,046,717
process	338,995	55,655,260	-	5,994,255
	44,882,086	6 6,311,113	3,397	51,189,802
Less accumulated				
depreciation	7,736,848	8 1,307,221	2,487	9,041,582
Totals	\$ 37,145,238	<u>8</u> \$ 7,618,334	\$ 5,884 \$	42,148,220

Notes to Financial Statements, Continued

Depreciation on fixed assets was \$1,292,053 for the year ended December 31, 2002, of which \$21,100 was capitalized and \$1,270,953 was charged to expense, and \$1,307,221 for the year ended December 31, 2001, all of which was charged to expense.

5) <u>Long-Term Debt</u>

A summary of changes in bonds payable for the years ended December 31, 2002 and 2001 is as follows:

Description of Bonds payable	Payable 12/31/01	Issued	Retired	Payable 12/31/02
Revenue Bonds: Series 1993 Series 1996	\$ 795,000 1,905,000 \$ 2,700,000	\$ - - - -	\$ (240,000) (335,000) \$ (575,000)	\$ 555,000 1,570,000 \$ 2,125,000
Description of Bonds payable	Payable 12/31/00	Issued	Retired	Payable 12/31/01
Revenue Bonds: Series 1993 Series 1996	\$ 1,015,000 2,220,000 \$ 3,235,000	\$ - - \$ -	\$ (220,000) (315,000) \$ (535,000)	\$ 795,000 1,905,000 \$ 2,700,000

Notes to Financial Statements, Continued

Bonds payable at December 31, 2002 and 2001 are represented by the following issues:

	 2002		2001
Revenue Refunding Bonds			
\$2,140,000 Revenue Refunding Bonds (Port Fourchon Development) Series 1993; due in annual principal installments of \$205,000 to \$290,000 through September 1, 2004; interest payable semi- annually at 5% until September 1, 1999, and 5.1% thereafter until maturity.	\$ 555,000	\$	795,000
Port Facility Revenue Bonds			
\$3,300,000 Port Facility Revenue Bonds (Port Fourchon Development) Series 1996; due in annual principal installments of \$295,000 to \$430,000 through September 1, 2006; interest payable semiannually at 5.85% to 6.65% until maturity.	1,570,000		1,905,000
			· · · · · · · · · · · · · · · · · · ·
Total bonds payable	 2,125,000	<u>\$</u> _	2,700,000

The bonds are secured by revenues of the Commission, including ad valorem taxes.

The annual requirements to amortize all debt outstanding as of December 31, 2002 are as follows:

Year Ending December 31,	<u>Principal</u>	Interest	<u>Total</u>
2003	620,000	131,610	751,610
2004	670,000	95,108	765,108
2005	405,000	55,528	460,528
2006	430,000	28,595_	458,595
	\$ 2,125,000	\$ 310,841	\$ 2,435,841

Notes to Financial Statements, Continued

6) <u>Leases</u>

The Commission leases the land on which Port Fourchon Industrial Park is built from four landowners under operating leases expiring in various years through 2056. The leases are structured to have a minimum amount of base rent with additional amounts payable as contingent rentals based on sublease rentals received by the Commission.

Minimum rental payments of approximately \$121,876 and \$119,094 were included in lease expense of \$1,144,042 and \$791,773 for the years ended December 31, 2002 and 2001, respectively.

Minimum future rental payments under non-cancelable operating leases having remaining terms in excess of one year as of December 31, 2002 for each of the next five years are as follows:

Year Ending	
December 31,	Amount
2003	\$ 124,710
2004	128,080
2005	124,490
2006	135,129
2007	119,571
Thereafter	1,387,342
Total minimum future rental payments	\$ 2,019,322

Total minimum future rental payments have not been reduced by sublease rentals to be received in the future under non-cancelable subleases.

7) Port Lease Rentals

The Commission leases sites situated on Port Fourchon to businesses operating primarily in the oil and gas and seafood industries. The number of lessees as of December 31, 2002 and 2001 were fifty-six and fifty-two, respectively. The Commission received 49% of its lease revenues from one lessee for the year ended December 31, 2002 and 48% from one lessee for the year ended December 31, 2001. In general, lease contracts state that in each year of the primary term or any extended option term, rental payments to the Port shall escalate at rates varying from 2% to 5% of the rental paid in the preceding year, unless other arrangements are negotiated.

Notes to Financial Statements, Continued

Based on existing leases at December 31, 2002, minimum lease rentals on non-cancelable leases to be received over the next five years are as follows:

Year Ending	
December 31,	Amount
2003	\$ 2,990,761
2004	1,612,741
2005	1,387,685
2006	1,289,507
2007	509,739
Total	\$ 7,790,433

8) Pension Plan

All full-time employees of the Greater Lafourche Port Commission must participate in the Louisiana State Employees Retirement System (LASERS), a cost sharing multiple-employer public employee retirement system.

<u>Plan Description:</u> The LASERS provides retirement benefits as well as disability and survivor benefits. Ten years of service credit is required to become vested for retirement benefits and disability benefits. Five years of service credit is required to become vested for survivor benefits. Benefits are established and amended by state statute. The LASERS issues a publicly available financial report that includes financial statements and required supplementary information for the LASERS. That report may be obtained by writing to the Louisiana State Employees' Retirement System, Post Office Box 44213 Baton Rouge, Louisiana 70804-4213, or by calling (225) 922-0600.

<u>Funding Policy</u>. Plan members are required to contribute a percentage of their annual covered salary and the Commission is required to contribute at an actuarially determined rate. Member contributions and employer contributions for the LASERS are established by state law and rates are established by the Public Retirement Systems' Actuarial Committee. The Commissions' employer contribution for the LASERS is funded through annual appropriations.

Notes to Financial Statements, Continued

Contributions required and made to the LASERS were as follows:

Fiscal year ended December 31,	4	2002	 2001	2000
Member contribution		7.5%	7.5%	7.5%
Employer contribution		14.1%	13.0%	13.0%
Member contribution	\$	63,178	\$ 54,230	\$ 50,441
Employer contribution	\$	112,521	\$ 92,248	\$ 85,083

9) <u>Deferred Revenues</u>

Deferred revenue for the years ended December 31, 2002 and 2001 is comprised of prepaid lease rentals received of \$10,626,793 and \$10,481,334 respectively.

Notes to Financial Statements, Continued

10) Contributed Capital

Changes in contributed capital, by source, during the years ended December 31, 2002 and 2001 are presented below:

	Balance	2002 Ch	nanges	Balance
	12/31/2001	Additions	Depreciation	12/31/2002
Department of Housing and		~	ተ ማ የሰባ	¢ 7.507
Urban Development	\$ 11,397	\$ -	\$ 3,800 547,615	\$ 7,597 25 537 514
State of Louisiana	20,763,894	5,321,235	547,615	25,537,514
EDA Grant	2,778,613	547,472	65,945	3,260,140
Lafourche Parish	91,813	91,543	2,300	181,056
Others	300,458_	<u>63,755</u>	4,319	359,894
	\$ 23,946,175	\$ 6,024,005	\$ 623,979	\$ 29,346,201
	Balance	2001 C	hanges	Balance
	12/31/2000	Additions	Depreciation	12/31/2001
Department of Housing and				
Urban Development	\$ 15, 1 95	\$ -	\$ 3,798	\$ 11,397
State of Louisiana	17,095,701	4,226,075	557,882	20,763,894
EDA Grant	1,882,641	952,540	56,568	2,778,613
Lafourche Parish	•	92,006	193	91,813
Others	304,382	· _	3,924	300,458
	\$ 19,297,919	\$ 5,270,621	\$ 622,365	\$ 23,946,175

The Greater Lafourche Port Commission participates in the Louisiana Department of Transportation and Development Ports Priorities Program. Certain capital projects, as approved by the Department of Transportation are funded in part by the State and the District. The 2002 and 2001 additions to capital grants, State of Louisiana, shown above, represents the State's share of Ports Priorities Projects.

11) Reserved Retained Earnings

As of December 31, 2002 and 2001, retained earnings reserves represent amounts set aside for debt service in accordance with the bond indentures for the Series 1993 and Series 1996 bonds payable.

Notes to Financial Statements, Continued

12) Noncash Investing and Financing Activities

Noncash investing and financing activities for the years ended December 31, 2002 and 2001 follow:

	<u>2002</u>	<u>2001</u>
Unrealized gains(losses) on investments Transfer of airport building from	\$ (21,261)	\$ 15,801
Lafourche Parish Infrastucture improvements paid	\$ -	\$ 84,510
by other governments	\$ 91,543	\$ _

13) Construction Commitments

At December 31, 2002, the Commission had the following commitments on construction and maintenance projects in progress:

Project description	Estimated total cost	Costs incurred <u>to date</u>	Estimated % funded by other entities
Northern Expansion E. Bulkhead Airport Master Plan	\$ 5,499,983 242,000	\$ 4,814,923 128,329	79% 100%
	\$ 5,741,983	\$ 4,943,252	=

14) Risk Management

The Commission is exposed to various risks of losses related to torts; theft of, damage to, and destruction of assets; injuries to employees; and natural disasters. To manage these risks, the Commission has obtained coverage from commercial insurance companies. During 2002 and 2001, there were no claims in excess of insurance coverage.

Schedule 1

GREATER LAFOURCHE PORT COMMISSION GALLIANO, LOUISIANA

Schedule of Per Diems Paid Board Members

Year Ended December 31, 2002 and 2001

		2002	•	2001
Board Member				
Mary L. Bernard	\$	-	\$	100
Ervin J. Bruce		3,400		3,400
Harris Cheramie		3,550		3,050
Harry Cheramie		3,550		3,550
Wilbert Collins		3,600		3,550
Larry J. Griffin		3,550		3,500
Jimmy Lafont		3,550		3,500
Beau Martin		2,300		1,650
John J. Melancon, Sr.		3,550		3,500
Rodney J. Terrebonne				300
Donald J. Vizier		3,100		3,250
	<u>\$</u>	30,150	<u>\$</u>	29,350

Supplementary Information

SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS Greater Lafourche Port Commission Year ended December 31, 2002

Federal Granting Agency/Recipient State Agency/Grant Program	GRANT	CFDA NUMBER	REVENUE	EXPENDITURE AMOUNT	RE
DEPARTMENT OF COMMERCE Pass through payment from Economic Development Agency Grants for Public Works and Economic Development Total - Department of Commerce	08-01-03517	11.300 \$	547,458	\$ 547,458	8 8
FEDERAL EMERGENCY MANAGEMENT AGENCY Pass through payment from State Department of Military Affairs: Public Assistance Grants Total - Federal Emergency Management Agency	Various	83.544	178,764	178,764	2 2
DEPARTMENT OF TRANSPORTATION Direct payments from Federal Aviation Administration Airport Improvement Program Total - Department of Transportation	3-22-0067-0502	20.106	115,496	115,496	98
Total program revenue and expenditures		⇔	841,718	\$ 841,718	18

NOTES TO SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS

Note 1: BASIS OF PRESENTATION

The accompanying schedule of expenditures of federal awards includes the federal grant activity of the Greater Lafourche Port Commission and is presented on the accrual basis of accounting. The information in this schedule is presented in accordance Therefore, some amounts presented in this schedule may differ from amounts presented in, or used in the preparation of the with the requirements of OMB Circular A-133, Audits of States, Local Governments, and Non-Profit Organizations. basic financial statements.

GREATER LAFOURCHE PORT COMMISSION SCHEDULE OF FINDINGS AND QUESTIONED COSTS YEAR ENDED DECEMBER 31, 2002

A) SUMMARY OF AUDIT RESULTS

- The auditor's report expresses an unqualified opinion on the financial statements of the Greater Lafourche Port Commission.
- 2. No reportable conditions relating to the audit of the financial statements are reported in the Report on Compliance and on Internal Control over Financial Reporting Based on an Audit of Financial Statements in Accordance with Government Auditing Standards.
- 3. No instances of noncompliance material to the financial statements of the Greater Lafourche Port Commission were disclosed during the audit.
- 4. No reportable conditions relating to the audit of the major federal award programs are reported in the Report Compliance with Requirement Applicable to its Major Program and Internal Control over Compliance in Accordance with OMB Circular A-133.
- The auditor's report on compliance for the major federal award program for the Greater Lafourche Port Commission expresses an unqualified opinion.
- No findings relative to the major federal award program for the Greater Lafourche Port Commission are reported in Part C of this Schedule.
- 7. The program tested as a major program is:

Department of Commerce
Grants for Public Works and
Economic Development

CFDA# 11.300

- 8. The threshold for distinguishing Types A and B programs was \$300,000.
- 9. The Greater Lafourche Port Commission was determined to be a low-risk auditee.
- B. FINDINGS FINANCIAL STATEMENTS AUDIT
 None
- C. FINDINGS AND QUESTIONED COSTS MAJOR FEDERAL AWARD PROGRAMS AUDIT

 None

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Bergeron & Lanaux

—— CERTIFIED PUBLIC ACCOUNTANTS ——
A Professional Corporation

THOMAS J. LANAUX, CPA MICHAEL D. BERGERON, CPA MARK S. FELGER, CPA

CLAUDE E. BERGERON, CPA (RETIRED)

REPORT ON COMPLIANCE AND ON INTERNAL CONTROL OVER FINANCIAL
REPORTING BASED ON AN AUDIT OF FINANCIAL STATEMENTS
PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

To the Greater Lafourche Port Commission Galliano, Louisiana

We have audited the financial statements of the Greater Lafourche Port Commission as of and for the year ended December 31, 2002, and have issued our report thereon dated April 30, 2002. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in <u>Government Auditing Standards</u>, issued by the Comptroller General of the United States.

<u>Compliance</u>

As part of obtaining reasonable assurance about whether the Greater Lafourche Port Commission's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grants, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance that are required to be reported under <u>Government Auditing Standards</u>. However, we noted certain immaterial instances of noncompliance which we have reported to management of the Greater Lafourche Port Commission in a separate letter dated April 30, 2003.

Internal Control Over Financial Reporting

In planning and performing our audit, we considered the Greater Lafourche Port Commission's internal control over financial reporting in order to determine our auditing procedures for the purpose of expressing our opinion on the financial statements and not to provide assurance on the internal control over financial reporting. Our consideration of the internal control over financial reporting would not necessarily disclose all matters in the internal control over financial reporting that might be material weaknesses. A material weakness is a condition in which the design or operation of one or more of the internal control components does not reduce to a relatively low level the risk that misstatements in amounts that would be material in relation to the financial statements being audited may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions. We noted no

matters involving the internal control over financial reporting and its operation that we consider to be material weaknesses.

This report is intended for the information and use of the Greater Lafourche Port Commission, the State of Louisiana, the Legislative Auditor for the State of Louisiana, federal awarding agencies and pass-through entities and is not intended to be and should not be used by anyone other than these specified parties.

Bergeron & Lanaux

April 30, 2003

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THOMAS J. LANAUX, CPA MICHAEL D. BERGERON, CPA MARK S. FELGER, CPA

CLAUDE E. BERGERON, CPA (RETIRED)

REPORT ON COMPLIANCE WITH REQUIREMENTS APPLICABLE TO ITS MAJOR PROGRAM AND INTERNAL CONTROL OVER COMPLIANCE IN ACCORDANCE WITH OMB CIRCULAR A-133

To the Greater Lafourche Port Commission Galliano, Louisiana

Compliance

We have audited the compliance of the Greater Lafourche Port Commission with the types of compliance requirements described in the U.S. Office of Management and Budget (OMB) Circular A-133 "Compliance Supplement" that are applicable to it major federal program for the year ended December 31, 2002. The Greater Lafourche Port Commission's major federal program is identified in the summary of auditor's results section of the accompanying schedule of findings and questioned costs. Compliance with the requirements of laws, regulations, contracts and grants applicable to its major program is the responsibility of the Greater Lafourche Port Commission's management. Our responsibility is to express an opinion on the Greater Lafourche Port Commission's compliance based on our audit.

We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States; and OMB Circular A-133, "Audits of States, Local Governments and Non-Profit Organizations." Those standards and OMB Circular A-133 require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major federal program occurred. An audit includes examining, on a test basis, evidence about the Greater Lafourche Port Commission's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances. We believe that our audit provides a reasonable basis for our opinion. Our audit does not provide legal determination on the Greater Lafourche Port Commission's compliance with those requirements.

In our opinion, the Greater Lafourche Port Commission complied, in all material respects, with the requirements referred to above that are applicable to its major federal program for the year ended December 31, 2002.

Internal Control Over Compliance

The management of the Greater Lafourche Port Commission is responsible for establishing and maintaining effective internal control over compliance with requirements of laws, regulations, contracts and grants applicable to federal programs. In planning and performing our audit, we considered the Greater Lafourche Port Commission's internal control over compliance with requirements that could have a direct and material effect on a major federal program in order to determine our auditing procedures for the purpose of expressing our opinion on compliance and to test and report on internal control over compliance in accordance with OMB Circular A-133.

Our consideration of the internal control over compliance would not necessarily disclose all matters in the internal control that might be material weaknesses. A material weakness is a condition in which the design or operation of one or more of the internal control components does not reduce to a relatively low level the risk that noncompliance with applicable requirements of laws, regulations, contracts and grants that would be material in relation to a major federal program being audited may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions. We noted no matters involving the internal control over compliance and its operation that we consider to be material weaknesses.

This report is intended for the information and use of the Greater Lafourche Port Commission, the State of Louisiana, the Legislative Auditor for the State of Louisiana, federal awarding agencies and pass-through entities and is not to be and should not be used by anyone other than these specified parties.

Bergeron & Lanaux

April 30, 2003

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— CERTIFIED PUBLIC ACCOUNTANTS ——
A Professional Corporation

MANAGEMENT LETTER

THOMAS J. LANAUX, CPA MICHAEL D. BERGERON, CPA MARK S. FELGER, CPA

CLAUDE E. BERGERON, CPA (RETIRED)

April 30, 2003

Board of Commissioners Greater Lafourche Port Commission Galliano, Louisiana

In planning and performing our audit of the financial statements of the Greater Lafourche Port Commission for the year ended December 31, 2002, we considered the Commission's internal control and compliance in order to determine our auditing procedures for the purpose of expressing an opinion on the financial statements and to provide assurance on internal control or compliance. As a result of our audit we offer the following comment for the Commissions consideration.

Collateral for Bank Deposits

During our testing of cash and bank deposits we noted the balance in the Commission's operating account exceeded the amount of federal deposit insurance and securities pledged as collateral by approximately \$376,000 at December 31, 2002.

Under Louisiana Revised Statutes Title 39, Section 1225(C)(2), the Commission's bank deposits in excess of federal deposit insurance limits must be secured at all times by securities pledged as collateral by the depository institution.

We recommend management communicate these requirements to all of its depository institutions and establish monitoring procedures to ensure that all uninsured deposits are properly secured at all times.

We have issued a separate report on the Commission's internal control and compliance. This letter does not affect our report dated April 30, 2003, on the general purpose financial statements. We have already discussed this comment and our recommendation with management, and we will be pleased to discuss them in further detail at your convenience. We would like to express our appreciation for the courtesy and assistance extended to us during our audit.

Sincerely,

BERGERON & LANAUX

Desceron & Lanaux

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GREATER LAFOURCHE PORT COMMISSION SCHEDULE OF PRIOR YEAR FINDINGS For the Year Ended December 31, 2002

SECTION I INTERNAL CONTROL AND COMPLIANCE MATERIAL TO THE FINANCIAL STATEMENTS

There were none reported for the year ended December 31, 2001.

SECTION II INTERNAL CONTROL AND COMPLIANCE MATERIAL TO FEDERAL AWARDS

There were none reported for the year ended December 31, 2001.

SECTION III MANAGEMENT LETTER

No management letter was issued for the year ended December 31, 2001

GREATER LAFOURCHE PORT COMMISSION MANAGEMENT'S CORRECTIVE ACTION PLAN For the Year Ended December 31, 2002

SECTION I INTERNAL CONTROL AND COMPLIANCE MATERIAL TO THE FINANCIAL STATEMENT

No findings were reported which required a response from management.

SECTION II INTERNAL CONTROL AND COMPLIANCE MATERIAL TO FEDERAL AWARDS

No findings were reported which require a response from management.

SECTION III MANAGEMENT LETTER

Collateral for Bank Deposits – We will communicate the collateral requirements to all of our depository institutions and establish monitoring procedures to ensure that all deposits are properly secured at all times.